

# Info Pack

TAESS00026

## Foundation Skills Integration Skill Set



### Duration

0-2 day workshop  
plus self-paced activities



### Entry Requirements

Yes



### Delivery

Live Class, Blended learning, Online  
or RPL



### Accreditation

This is a nationally recognised  
skill set

TAESS00026 Foundation Skills Integration Skill Set is focused specifically on Language, Literacy and numeracy. You'll gain the skills and knowledge to integrate foundation skills into vocational practices. It's designed for VET practitioners delivering the FSK Foundations Skills Package and educational support staff involved in assisting students with LLN challenges.

All three units are elective units in the TAE Training and Assessment Training Package. They may be credited towards TAE40122 Certificate IV in Training and Assessment. These units may also be used as elective units within the flexibility provisions of a range of other vocational qualifications.

All our TAE programs offer maximum flexibility and include live and recorded webinars, online homework club, individual support calls and real time progress tracker at no extra cost. Quality is worth it and we know you'll appreciate our efforts to make sure any course you study with us is educationally robust, engaging and streamlined.

We're here to help you succeed!

### Who is this for?

This skill set is ideal for experienced professionals who are engaged in the delivery of the FSK Foundations Skills Package in schools or in another vocational practice. It is also a recommended skill set for educational support staff who are assisting learners with LLN challenges. Candidates may wish to use this skill set as the entry point for the full TAE40122 Certificate IV in Training and Assessment.

## What You'll Learn

When you finish this Skill Set, you'll be able to:

- Address adult language, literacy and numeracy skills
- Access resources and support to address foundation skills in vocational practice
- Integrate foundation skills into vocational training delivery

## Career Opportunities

This course is designed for people who are, or wish to become a vocational trainer or assessor. It is also recommended for educational support staff and teachers who work with students who have LLN challenges.

## Delivery Options

Check each course option below as not all delivery options apply.

### 1. Live Class

- i) Group workshop with a trainer to support and guide you through activities. Ask us for scheduled course dates at locations convenient to you.
- ii) We can also come to your workplace and deliver a customised program to meet your workplace needs (Minimum numbers apply. Contact us to discuss your particular needs).

### 2. Blended Learning

This is a flexible and efficient way to complete your qualification. It may include live classes, online study, self-paced activities and webinars.

### 3. Online

The entire course is offered electronically through our Learning Management System.

### 4. Recognition of Prior Learning

Recognition of Prior Learning is the process that is used to recognise the skills and knowledge you have acquired through personal and work experience - the "University of Life". The evidence you provide is matched to a complete qualification where possible or alternatively, to part of a qualification. A successful RPL application means that you could receive certification without further study or may be able to fast track through a qualification. Please contact us to organise an individual assessment of your current knowledge and skills.

## Duration

You have 12 months from course commencement to complete this skill set.

## Entry Requirements

- Demonstrate vocational competency in your proposed assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include holding a relevant qualification.
- Have access to a VET training environment to complete post course assessments where required (if undertaken online).
- Have access to a mentor who holds TAE40116 or TAE40122 Certificate IV in Training or Assessment or a higher level adult education qualification (if undertaken online).
- Please read the important technological requirements below to be able to complete this course.

## Course Outline

To complete this skill set you must demonstrate competency in a total of 3 units.

Units of Competency	
TAELLN423	Integrate employability skills support into training and assessment
TAELLN422	Use foundation skill resources, strategies and advice
TAELLN421	Integrate core skill support into training and assessment



## Course Materials

Your learning resources will include:

- Training Manual
- Resource Library containing document templates, samples, fact sheets and explainer videos
- Access to live and recorded webinars and online discussion forums
- Access to our Learning Management System

You will also be able to access our “Homework Club”, tutorials and individual support calls.

## Technology Requirements

During your studies, you will need access to the following:

- Computer with compatible operating system (Windows 8 or higher, Mac)
- Printer, scanner and phone
- Current web browser (Chrome, Safari or Firefox)
- Email address and stable Internet connection access (with a reliable speed of at least 5mbps)
- Microsoft Office - including Word, Excel and PowerPoint
- Adobe reader

## Assessment

Assessment is a combination of:

- Knowledge questions
- Case studies and Projects
- Practical Activities

## Further Training Options

If you successfully complete this qualification you could continue your studies in higher level adult education qualifications within the VET or university sectors. These might include:

[TAE40122 Certificate IV in Training and Assessment](#)

## Fee Information

Please see our full [Fee Schedule](#) for information about unit costs (where applicable), RPL fees and Refund Policy.